

ATTACH PHOTO HERE

**If you'd like a Family Stay,
we need 2 photos
and a letter!**

Teacher-Leader Application

- *Make any corrections to the information indicated, and fill in the blanks as well*
- *Please sign agreement below and return form with student applications*



Two Appletree Square Suite 250
8011 34th Avenue South
Bloomington, Minnesota 55425
phone 952-841-9898
fax 952-841-9919
www.languageandfriendship.com

Program Country: _____

Year _____ Spring Fall
 Summer Winter

First Name - familiar	Legal First Name (as on passport)	Middle Name (as on passport)	Last Name (as on passport)
HmAddress1		SchoolAddress	
HmPhone	CellPhone	SchoolPhone	SchoolFax
Home E-mail		School E-mail Address	
Please send materials to my <input type="checkbox"/> school <input type="checkbox"/> home			
Birthdate _____	<input type="checkbox"/> Female <input type="checkbox"/> Male	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Other:	<input type="checkbox"/> Smoker <input type="checkbox"/> Non-smoker
		U.S. Citizen? <input type="checkbox"/> yes <input type="checkbox"/> no	If no, indicate citizenship: _____
		Passport #: _____	Passport Expiration: _____
List any medical, allergy or dietary information that L& F should be aware of: _____			
Emergency Contact: _____	Relationship: _____	Work Phone: _____	Cell Phone: _____
Emergency Contact: _____	Relationship: _____	Work Phone: _____	Cell Phone: _____
During the family stay I prefer: <input type="checkbox"/> a hotel <input type="checkbox"/> a family stay* <input type="checkbox"/> to be free as my colleague will take charge of the students.			
<i>*If you are interested in a family stay for yourself, please write a letter to the prospective host family. Introduce yourself, describe your interests, personality and your family, and attach a photo to the letter. (We can't guarantee adult family stays but will try.)</i>			

Agreement: I agree to carry out my responsibilities as an L&F program leader (as indicated on reverse) and agree to uphold Language & Friendship Program Expectations.

Signature

Date

enrolled
teacher
LG wel / after

Note: If this is your first time traveling with Language & Friendship, please complete reverse side also.

Leader Responsibilities

- Support mission and philosophy of L&F
- Support and enforce L&F Program Expectations before and during program
- Serve as liaison between L&F and students/parents
- Plan group preparation meetings
- Prepare students, using L&F materials along with any of your own materials
- Facilitate a positive learning experience
- Collect payments and materials
- Speak the target language as much as possible with students and co-leaders
- Work together with family-stay coordinator while abroad

If you are a first-time L&F Leader, please complete the following:

Language(s) you teach: _____

Other language(s) you speak: _____

Other subject(s) you teach: _____

If not a teacher, profession: _____

Previous travel abroad with students: _____

Your own previous travel/study abroad/family-stay experiences: _____

Your interests & family: _____

Your personality/character: _____
